

Finance Committee – Outstanding Actions

Item	Date	Item and Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
1.	19 January 2016, Item 7	<p><u>IT Storage and Server Usage</u> A report to be submitted on the mitigation plan for the estimated growth in server usage and storage.</p>	Chamberlain	February 2016 meeting.	<p>A report will be provided to the Committee at its March 2016 meeting. In the interim, the IT Division continues as a high priority to work on a plan and actions to mitigate the additional £500K cost risk in 2016/17, a ring fenced provision for which was not approved at the January Finance Committee.</p> <p>Focusing on the 'pay for what you use' utility costs on data storage and servers work in the following areas are currently underway:</p> <p><u>Technology</u> Including a reduction in the volume of information stored, configuration changes to reduce surplus capacity, a reduction in the amount of data replication taking place across the two data centres, archiving of information, and a focus on supplier and contract management.</p>

Item	Date	Item and Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
					<p><u>Policy</u> Defining appropriate data retention policies, agreeing these with the business and implementing.</p> <p><u>Strategy</u> The Network and End User Device Programmes will prepare Corporation and Police Technology for a move toward Office 365, Software as a Service and Application Rationalisation. These will potentially offer a lower cost base for service from 2017/18 onward.</p> <p>The Department will seek to implement as many cost reductions as possible before the 2015/16 year end. A further verbal update will be provided at Committee, followed by a detailed update on actions, plans and further options for cost reduction to the March meetings of the Committee and the IT Sub-Committee.</p>

Item	Date	Item and Action	Officer responsible	To be completed/ progressed to next stage	Progress Update
2.	19 January 2016, Item 7	<u>Cost of Insurance</u> A report to be submitted to the Committee providing information regarding the cost of insurance.	Chamberlain	February 2016 meeting.	Report included within this agenda.
3.	22 September 2015, Item 9	<u>Purchasing Card Policy</u> The Purchasing Card Policy to be reviewed on an annual basis.	Head of City Procurement	September 2016	Purchasing Card Policy to be reviewed in September 2016.